

INFORMATION SHEET



Group Leader Instructions: Please read this Information Sheet carefully. See www.penndeleyouth.com to download all Winter Retreat forms and promotional materials. To register your group, complete the Group Roster and mail with a deposit and all completed Parental Release forms (see "Pre-registration Instructions" below) to

Winter Retreat, 4651 Westport Drive, Mechanicsburg PA 17055. Space for each weekend is limited and will be filled on a first come first served basis. Winter Retreat weekends can and **DO** sell out, so register early!

Location: All Winter Retreats are held at the Bongiorno Conference Center, 430 Union Hall Rd, Carlisle, PA.

Dates: There are three Winter Retreats available to choose from. You may make your choice by which weekend fits best into your church's schedule, or by which evangelist you prefer. Be sure to indicate your preference on the enclosed pre-registration form! The dates are January 13-15, January 20-22, and January 27-29.

Who May Attend: All youth currently enrolled in grades 7-12. (**Do not bring children under the age of 12 or infants.**)

Total Cost: \$95 per person (chaperones also). Cost includes: Accommodations (2 nights), food (five meals), and retreat events. \$45 per person (chaperones included) is due with the pre-registration form and is non-refundable. The balance of \$50 per person is due at the retreat and **SHOULD BE PAID WITH ONE CHURCH CHECK.**

What To Bring: Bible and notebook, bedding, towels, personal items, and warm clothing. Dress will be casual the entire weekend. Be prepared for cold weather and snow!

What Not To Bring: Radios, boom boxes, portable tape/CD/DVD players, iPods, Discmans, skateboards, firearms, fireworks, candles, tobacco, narcotics, alcohol, or any high jinks items. **Students are prohibited from bringing cell phones onto the BCC grounds.**

Arrival Time: After 6:00 p.m. Friday. Registration is from 6-7:15 p.m. **Please do not be late.**

Departure Time: Sunday at 12:30 p.m. following lunch.

Schedule: See tentative schedule located at www.penndeleyouth.com

Free Time: Saturday afternoon will be open for a variety of activities, both structured and unstructured. Available on the Conference Center grounds are: basketball, volleyball, football, and a variety of other indoor and outdoor activities.

Pre-registration Instructions: All groups must pre-register for the retreat. Please fill out and return the enclosed "Group Pre-Registration Form" at your earliest convenience (weeks 2 and 3 usually sell out). Pre-registrations will be handled on a first-come/first-served basis. All forms must be complete and must indicate which weekend your group desires to attend. Be sure to enclose a non-refundable deposit in the amount of \$45 per person, made payable to the PennDel District.

Confirmation: You will receive a confirmation via email one week prior to Winter Retreat.

Deadlines: Although there is no specific deadline, it is to your advantage to pre-register as soon as possible as we anticipate all retreats to sell out. Pre-registration will be accepted until our maximum number is filled for each weekend. Feel free to call the Youth Ministries office at 717.795.5921 to check on availability for the weekend of your choice.

Chaperones: It is the responsibility of each group registering to provide adequate chaperones for their teens. Each group **MUST** register one male chaperone, at least 20 yrs. old, for every 1-10 men they register, and one female chaperone at least 20 yrs. old, for every 1-10 women they register. At least one male and one female chaperone **must** accompany each group, regardless of group size. Pre-registrations received without the adequate number of chaperones cannot be processed. It is our desire to house church groups together when attending retreats. Due to the configuration of the housing units, at times it is necessary to house churches in multiple rooms and buildings and we reserve the right to do so. If your desire is to only use your own chaperone staff, you will have to provide one chaperone (with the same qualifications as listed above) for every 1-5 male/female students registered. These names must be included on your pre-registration form when registering. Pre-registrations received without the adequate number of chaperones will revert to minimum chaperone requirements and may be housed with a chaperone from another group.

Medical Release: All chaperones sent by churches are responsible for the students under their care. Therefore, it is suggested that copies be made of the medical release form we have provided and be filled out and signed by each student's parent. Make copies of these forms and leave a set at your church and bring the originals with you to keep in your possession during the event. The originals MUST be mailed to PDYM with your church registration. Your online registration is not complete until these forms are received.

Extra Money: Those attending the retreat may want to bring extra money for offerings, late night snack bar, bookstore, T-shirts, etc.

Any Other Questions: If you have any questions, please feel free to contact Tina at the District Ministries Center between 9:00 AM and 4 PM Monday through Wednesday at 717.795.5921 or email tina@penndel.org. Information can be downloaded from www.penndeleyouth.com